1. Go to the **Table** sheet, convert it to a table and use Named Ranges on the columns
2. Provide required formulas for **Total**, **Discount** (5% Discount for more than 10 hours service), **Total Amount Due** and **Total Revenue**
3. Go to the **Data Entry** sheet, enter **Date**: 2016-08-04, **Customer Name**: Rod Ltd, **Hours of service provided**: 22, and **Fee**: $50
4. Create a new macro called **Transfer** to transfer entered data from the **Data Entry** sheet to the **Table** sheet. (Hint: you will need to apply **Use Relative References** in some parts of your macro)
5. More hints about the macro: you can use Ctrl+Home and Ctrl+down arrow to go to the next available row. **Invoice number** should be based on the previous invoice number
6. Make sure before you stop recording the macro, you go back to the **Data Entry** sheet, delete the current data and prepare it for the next entry
7. Assign a button to the **Transfer** macro in the **Data Entry** sheet
8. Go to the **Invoice Template** sheet and provide all needed formulas based on the **Invoice Number** (Hint: use VLOOKUP when needed)
9. Create a new macro called **Issue\_Invoice**, which should ask for an invoice number to issue an invoice, assign a button to the macro and place it in the **Table** sheet
10. Enter the following table in the **Data Entry** sheet one by one and use your **Transfer** macro to transfer them to the **Table** sheet  **Customer Name Hours of Service Provided Fee per hour** 
    1. **8/10/2016 Loil Pty Ltd 30 $ 55.00**
    2. **8/21/2016 King Pty Ltd 60 $ 52.00**
    3. **8/29/2016 Siroos Pty Ltd 20 $ 54.00**
    4. **9/1/2016 Behrooz Pty Ltd 9 $ 51.00**
11. Issue invoices for the last 2 customers, make a copy of them and change the sheet name to the invoice number
12. Make sure that you save your file properly to be able to have the macros active when you re-open them